

Application for Residence at the Postgraduate Halls 2023/24

Notes to Applicants

Hall Residence Period and Fees

1. The 2023/24 Postgraduate Halls (PGH) residence period commences on **1 August 2023 (Tuesday)** and ends on **17 July 2024 (Wednesday)**. The residence period is divided into three academic terms: **1 August to 21 December 2023, 1 January to 31 May 2024, and 1 June to 17 July 2024**. Residents are required to be committed to the residence by the three terms with an allowance to pay hostel fee on a monthly basis.
2. The room rate of 2022/23 is listed on the PGH website under "[Hostel Fee and Other Fees](#)", and it is subject to change in 2023/24 according to annual revision and the approval of the University.
3. In addition to the monthly hostel fee, residents will also be charged a **HK\$20** Residents' Association Fee for the first and second terms and a **HK\$3,500** deposit for entire residence period in the first month of residence.
4. Hall residence is offered on a yearly basis. Residents who intend to continue their residence in the academic year 2024/25 must submit application in the Application for Residence at the Postgraduate Halls 2024/25 timely. The provision of hostel space will be subject to the conditions of that academic year.

Selection Criteria

5. Postgraduate students taking full-time Research programmes or full-time UGC-funded Taught programmes are eligible to apply for residence at the Postgraduate Halls (PGH). Eligibility of residency is to be decided by student categories and their travelling distance.
6. All applications received will be sorted according to student categories:

Category of Students		Eligibility of Residency
Category 1	Full-time Non-local Research & Full-time Non-local UGC-funded Taught# students	If the number of applications is more than the number of vacancies, lots will be drawn in order to decide the priority of residency.
Category 2	Full-time Local Research & Full-time Local UGC-funded Taught# students	If applications outnumber the set quota, priority of residency will be decided by applicants' travelling distance between residence location and CU campus (see Appendix A).

UGC-funded taught programmes include Master of Architecture, MSc in Clinical Psychology, Postgraduate Certificate in Laws, Postgraduate Diploma in Education and Postgraduate Diploma in Education (Primary) and **only UGC-funded students can apply**.

7. In view of shortage in hostel places, **NO** on-campus accommodation can be provided for continuing students whose normative period of study ends by July 2023, and students taking Self-financed Taught programmes or Part-time programmes. They are recommended to visit the webpage of Incoming Students Section, Office of Student Affairs (<http://lces.osa.cuhk.edu.hk/non-local-services/housing/off-campus/introduction/>) or send email to lces@cuhk.edu.hk or contact the staff there at 3943 7945 for information regarding off-campus accommodation.

Selection Process

8. **All rooms are allotted by lot drawing. It is not on a First-Come-First-Served basis.**
9. The Selection Board appointed by the Management Committee of the Postgraduate Halls includes the Master, Wardens, and resident tutors. The decision of the Selection Board is final.
10. Applicants must provide sufficient relevant information. The PGH General Office (the Office) will check randomly to verify the information provided in the applications. Any missing or false information will result in disqualification of application.
11. The applicant's study programme and study year, residence location and living condition, past performance in PGH residence, and special reasons such as health condition, etc. constitute the criteria of selection. Applicants may list all special reasons for accommodation in Part C of the e-application form and submit supporting documents such as medical certificate (if any).

Schedule for Postgraduate Halls Allotment 2023/24

12. Please refer to [here](#) for the important dates of the application and other details.

Submission of Application

13. E-application link refers to <http://www.pgh.cuhk.edu.hk/hall-residence-application/>.
14. Application period: **23 February 2023 12:00 noon to 20 April 2023 5:00p.m.** (Hong Kong Time)
15. Prepare the followings for uploading to the e-application:
 - (a) Admission Notification (for new CUHK students) ([Sample](#)) or Student I.D. Card (for applicants who are current CUHK students), and
 - (b) A recent passport size photograph (40mm x 50mm) ([Sample](#)), and
 - (c) Residential address proof showing applicant's name within the last 3 months (for local students)
16. Each applicant should submit ONE application only. A **HK\$100** application fee is required upon submitting application. Payment by credit card (VISA/Master/China Union Pay) or QR code (Alipay HK/CN, WeChat Pay) is accepted. The exact amount of the application fee in the registrant's currency will be based on the exchange rate on the date of transaction. NO REFUND is given in any circumstance after payment successful, including payment for duplicated application.
17. Any request of changing room preferences or updating personal information for application already submitted should be made to enquiry.pgh@cuhk.edu.hk on or before deadline. No amendment will be accepted after that.

Application for Room Change (applicable to current residents only)

18. Current residents who intend to change hall/room due to special reasons, for example health condition, to form roommateship with another student, can indicate room preference in Part B of the e-application form. Special reasons and supporting document are required in Part C and D respectively, otherwise the application will not be considered. The application is subject to availability of vacant rooms and is not guaranteed successful. Priority will be given to applicants who apply due to health condition with strong evidence.
19. Current residents who are successful in the application for room change should stay Hong Kong in the room change period between **24 June and 26 July 2023** as they have to move immediately to the new room when they receive the notice from the Office. If they have to leave Hong Kong in that period, they must clear all their belongings and return the hostel keys to the Office before leaving and continue to pay hostel fee of original room until 31 July 2022. All the things left in the room will be cleared without compensation. The new hostel keys must be obtained in person when they return to Hong Kong. Please note that the hostel fee of the new room type will be effective from 1 August 2023. The difference of hostel fee between the former room and the new room will not be surcharged or compensated.
20. All current residents who fail in the room change application will be placed back to their original room.

Allotment List

21. The list of successful applicants (with hall number and room type) will be posted on **24 May 2023**; finalized list (with hall, room type and number, and bed number) will be posted on **20 June 2023**.
22. Applicants on the finalized allotment list will receive hall residence offer email individually starting from **20 June 2023**. Please make sure the email address filled in the application form is correct and valid, and check inbox, including spam and junk box regularly.

Application for Forming Roommateship (optional)

23. The application will open from **30 May 2023, 10:00 a.m. to 31 May 2023 12:00 noon**. It is applicable to successful applicants who are allotted shared room and whose room number is not yet assigned. Applicants who intend to form roommateship should be within the same hostel location, i.e. either in PGH 1, PGH 2&3 or PGH 4-6. The application is subject to availability of shared rooms and may fail due to insufficiency of vacant shared rooms. Applicants whose room number is already assigned and applicants whose hall residence offer commences from September are not eligible to apply.

Wait List, Late Application and Rolling Allotments

24. Applicants who applied on time but are unsuccessful in the main round application will be waitlisted automatically.
25. E-application will be re-activated from **7 August 2023 to 31 January 2024 5:00p.m.** Applications submitted during the period will be regarded as late application and will be waitlisted automatically.
26. Rolling allotments will be made at the end of each month starting from late-June subject to hostel place availability. Waitlisted applicants who are allotted a hostel place will receive hall residence offer by email individually. Please note

that offer is not guaranteed. Priority will be given to on-time applicants.

27. Please make sure the email address filled in the application form is correct and valid, and check inbox, including spam and junk box regularly.
28. Applicants may wish to look for off-campus accommodation alternatively (<https://lces.osa.cuhk.edu.hk/non-local-services/housing/off-campus/introduction/>).

Offer Acceptance

29. **Upon receiving hall residence offer, you have FOUR days to accept the offer and a HK\$2,000 reservation fee is required upon accepting the offer.** The fee will be used to settle part of the first two months' hostel fee (HK\$1,000 per month). Payment by credit card (VISA/Master/China Union Pay) or QR code (Alipay HK/CN, WeChat Pay) is accepted. The exact amount of the application fee in the registrant's currency will be based on the exchange rate on the date of transaction. The fee is NON-REFUNDABLE and NON-TRANSFERABLE for cancellation in any circumstance after accepting the offer.

Withdrawal of Application and Offer

By applicants

30. Applicants who intend to withdraw their application and offer before hall residence commences should send an email to enquiry.pgh@cuhk.edu.hk for follow-up. More fees will be incurred as the check-in date approaches. Please refer to the table below.

By PGH General Office

31. Please note that offer is made ONCE per application only. Non-acceptance of the offer within FOUR days will result in the offer being withdrawn. No further arrangement will be made afterwards as the application is deemed processed.
32. Offer will also be withdrawn if applicants are not showing up on official check-in date and do not inform the Office in advance, or applicants cannot perform check-in within specific time frame assigned by the Office.
33. Current residents who apply for hostel withdrawal on or before 17 July 2023 will be regarded as withdrawing 2023/24 hall residence application at the same time. If they have accepted the offer of hall residence for 2023/24 and paid reservation fee, the offer will still be withdrawn, and the reservation fee will be forfeited.

Before accepting offer	Charge
(a) Withdraw application	No refund for application fee
After accepting offer	Charge
(b) Withdraw offer 7 days before official check-in date	HK\$2,000 reservation fee will be forfeited
(c) Withdraw offer for less than 7 days before official check-in date	HK\$2,000 reservation fee + one month hostel fee

Personal Data Handling

34. The personal data provided by means of e-application will only be used by the Management Committee of the Postgraduate Halls or its sub-committees for considering the application for residence at the Postgraduate Halls.
35. The provision of personal data by means of this form is voluntary. If you do not provide sufficient information, we may not be able to process your application for residence at the Postgraduate Halls.
36. The applications of successful applicants will be kept till residence terminates. The applications of unsuccessful applicants will be kept till the end of the academic year and then they will be destroyed.

Enquiry

37. For further information, please visit the PGH webpage <http://www.pgh.cuhk.edu.hk>. For enquiries, please send email to enquiry.pgh@cuhk.edu.hk.

Special Note to All Applicants

A. PGH 4-6 Renovation

- Renovation will be carried out for PGH 5 and PGH 6 in 2023/24 by phases. Noise and dust are expected. Residents might be required to move to other rooms to facilitate the renovation when necessary.

B. PGH 1 and PGH 4-6 Wired Broadband Service

- PGH 1 and PGH 4-6 will start using ISP Wired Broadband Service ([reference](#)) in July or August 2023, depending on work progress. After the change of internet service provider, the service will operate in a household mode that residents can choose to plug in for internet service or use own router to get WIFI in the room.

C. Construction Sites near PGH 2&3

- PGH 2&3 is located at Area 39 of the campus where is lately developed area and next to railway. Construction works will be carried out for development of new buildings near the hostels throughout the year. Noise and dust are expected.

Schedule for Postgraduate Halls Allotment 2023/24

23 February 2023 12:00 noon	Application for PGH Residence 2023/24 <ul style="list-style-type: none"> E-application form opens.
20 April 2023 5:00 p.m.	Deadline of e-application <ul style="list-style-type: none"> E-application form is suspended.
24 May 2023	Allotment list and wait list <ul style="list-style-type: none"> The list of successful applicants (with hall number and room type but without room number) will be posted on the PGH webpage and notice boards of the Office. The wait list will also be posted. Applicants should check the result and the concerned instructions on the PGH webpage. No individual notification will be sent.
30 May 2023 10:00 a.m. to 31 May 2023 12:00 noon	Application for forming roommateship (optional) <ul style="list-style-type: none"> Application form will be available on "Downloads" of the PGH webpage during the said period. Please complete the form and scan the QR code in the form for online submission of the application on or before deadline.
6 June 2023 9:00 a.m. to 10:00 a.m.	Drawing lots for roommateship (optional) <ul style="list-style-type: none"> Applicants who are eligible to form roommateship can all be present in the lot drawing or send a representative to draw the room number in the JCPGH 1 Office from 9:00 a.m. to 10:00 a.m. Sequence for drawing lots is on a first-come-first-served basis. If the applicants or representatives do not show up, PGH staff will draw lots for them. Please note that forming roommateship may fail if there are not sufficient vacant rooms. The failed applicants will be placed in the big pool for drawing room number afterwards and they will not be able to form roommateship as they applied.
13 June 2023 9:00 a.m. to 10:00 a.m.	Drawing lots at JCPGH 1 Office (optional) <ul style="list-style-type: none"> All current residents and new applicants, whose room number is not yet assigned, can draw their own room number on 13 June 2023 (Tuesday) starting at 9:00 a.m. in the JCPGH 1 Office. Sequence for drawing lots is on a first-come-first-served basis. If residents/applicants do not show up by 10:00 a.m., room numbers will be randomly allocated by the Office.
20 June 2023	Finalized allotment list <ul style="list-style-type: none"> The finalized allotment list of successful applicants (with hall number, room type and number, and bed number) will be posted on the PGH webpage and notice boards of the Office on 20 June 2023 (Tuesday).
20 June 2023	Accepting offer <u>August admission:</u> <ul style="list-style-type: none"> Applicants will receive offer via email individually and have FOUR days to accept the offer. <u>September admission:</u> <ul style="list-style-type: none"> Applicants will receive offer via email individually with hall and room number in late July and have FOUR days to accept the offer. <p><i>If applicants will firmly start study in CUHK and will check in at PGH according to offered hall residence, please accept offer and pay reservation fee on time. Non-acceptance of the offer will result in the offer being withdrawn.</i></p>
24 June 2023 to 26 July 2023	Current residents who are successful in room change application to move to newly allotted room <ol style="list-style-type: none"> Residents should move to new room immediately when being informed by the Office. Residents who will move to the new room within the same hall location should return the former hostel keys to the Office within 24 hours when the new hostel keys are issued. Residents who will move to a different hall location (e.g., from JCPGH 1 to PGH 4-6) will have 48 hours to do so. Late submission of former hostel keys will have a penalty charge of \$400 per day. Residents who will move to another hall location should submit a recent passport size photograph. <p>Current residents who failed in applying 2023/24 residence or did not accept the offer to check out</p>

	<ul style="list-style-type: none"> Residents should move out on or before 17 July 2023 12:00 noon. Late check-out will result in a penalty charge of \$600 per day. To ensure the successful applicants can get their allotted hostel places on time, the Office reserves the right to move away the belongings of the former/current residents and contact their departments for help if they fail to move out on time.
1 August 2023	<p>Official check-in Date for New Residents (August admission)*</p> <p><u>JCPGH 1</u></p> <ul style="list-style-type: none"> 1 August 2023 (Tuesday), morning session ONLY, from 9:30 am to 12:30 pm, at G/F Lobby, JCPGH1 <p><u>JCPGH 2&3</u></p> <ul style="list-style-type: none"> 1 August 2023 (Tuesday), morning session (for JCPGH3 residents ONLY), from 9:30 am to 12:30 pm, at G/F Lobby, JCPGH 3 1 August 2023 (Tuesday), afternoon session (for JCPGH2 residents ONLY), from 2:30 pm to 5:00 pm, at G/F Lobby, JCPGH 3 <p><u>PGH 4, 5 & 6</u></p> <ul style="list-style-type: none"> 1 August 2023 (Tuesday), afternoon session ONLY, from 2:30 pm to 5:00 pm, at 1/F 1B Common Room, PGH 4
7 August 2023	<p>E-application re-activates</p> <ul style="list-style-type: none"> Applicants who want to be added to the wait list can submit e-application.
1 September 2023	<p>Official check-in Date for New Residents (September admission)*</p> <ul style="list-style-type: none"> For new residents whose hall residence offer commences on 1 September 2023, the check-in and hostel keys collection date are on 1 September 2023. Please do not collect the hostel keys on 1 August 2023.

Remark:

1. Hong Kong Time applies in this table.
2. * Offer will be withdrawn if applicants are not showing up on official check-in date and do not inform the Office in advance, or applicants cannot perform check-in within specific time frame assigned by the Office.

Hong Kong Island	Kowloon	New Territories	Point
		CUHK	0
		Kau To Shan	2
		Fo Tan Deerhill Bay	3
		Sha Tin Chung On/Heng On Yan On Tai Po Market	4
		Tai Shui Hang Daisyfield Tai Po Kau Tai Wo	5
		Tai Wai Yiu On Ravana Garden The Grandville	6
	Parc Oasis	Fanling Shui Wo Ma On Shan Wu Kai Sha World-wide Gardens Tai Po Central	8
		Sheung Shui Che Kung Temple Hin Keng Parc Royale Lower Shing Mun Mei Lam Kwong Fuk/Wang Fuk	9
	Mong Kok East	Tung Lo Wan Village Sha Tin Wai Symphony Bay Chung Ting/Tai Yuen Fu Heng Fu Shin	10
	Hung Hom Yau Yat Chuen	City One Sha Tin Shatin Heights Kam Ying Shui Chuen O	11
	Waterloo Hill Kowloon Tsai Beacon Hill Broadcast Drive Cosmopolitan Estate Shek Kip Mei Beacon Heights Dynasty Heights Lok Fu	Luen Wo Hui Ching Ho Sheung Shui Heung Shek Mun	12
	Quarry Hill Beverly Villas Charming Garden Metro Harbour View Princess Edward Wong Tai Sin	Ling Hill Long Village Ping Kong Fu Tei Au Kau Lung Hang Fung Yuen	13
	Yau Ma Tei Mong Kok Tsim Sha Tsui East Sham Shui Po Pak Tin Diamond Hill Tin Ma	Wo Hop Shek Tai Lung Lam Tsuen Valley On Yam	14
	Ho Man Tin Area Around Kowloon Hospital Austin Cheung Sha Wan Wang Fung Garden Choi Hung	Tin Ping Wong Hau Shan Shap Sze Heung Tai Hang	15

Hong Kong Island	Kowloon	New Territories	Point
	Ma Tau Wai Kai Tak Kowloon Bay Jordan Tai Kok Tsui Nam Cheong Lai Chi Kok Chak On Estate Hammer Hill South Chuk Yuen North Choi Wan	Kwun Tong Ma Tso Lung Ying Poon Tin Ping Shan San Uk Ka Hong Lok Yuen Sam Mun Tsai Lei Muk Shue	16
	Whampoa Garden Oi Man Ma Tau Kok Kowloon City Ngau Tau Kok Mei Foo San Po Kong Mei Tung Tsui Chuk Garden	Hang Tau Ma On Shan Village Kwong Yuen Kwai Chung North Tai Pak Tin	17
	To Kwa Wan Ho Man Tin Hill Road Kwun Tong District Choi Tak Hammer Hill North Tsz Wan Shan East Scenic View	Ho Sheung Heung Man Kam To Sai Kung Town Square Tai Mong Tsai Tung Tsz Lo Wai Ki Lun Tsuen	18
Admiralty	Kowloon City Ferry Pier Richland Garden Lam Tin King's Park Tung Tau Tsz Wan Shan North	Ping Che Tseng Lan Shue Shek Wai Kok Lai King	19
Central	Shun Lee Yau Tong The Long Beach So Uk	Tai Mei Tuk Luk Yeung Sun Chuen Kwai Chung Central Fairview Park Palm Springs	20
Wan Chai	Hiu Lai Kowloon Station	Tui Min Hoi Tiu Keng Leng Tsuen Wan Wo Yi Hop Kwai Hing Lai Yiu	21
Sheung Wan Causeway Bay	Lei Yue Mun	Yeung Uk Road Tsuen Wan West Tsuen Wan Plaza San Tin Kwai Chung South Highland Park	22
Sai Ying Pun Tin Hau North Point Quarry Bay Shouson Hill	Hing Tin Tak Tin Lok Wah	Mok Tse Che Tseung Kwan O Tai Lam Chung Wonderland Villas	23
McDonnell Road Mid-Level HKU So Kon Po Lower Happy Valley Stubbs Road Fortress Hill Wong Chuk Hang	Cha Kwo Ling	Nam Shan Hang Hau Wu Kau Tang Discovery Park Kwong Pan Tin Tsuen Shek Kong Kwai Fong Greenknoll Court	24
Kennedy Town Upper Happy Valley Lai Tak Lei Tung	Sau Mau Ping Kwong Tin	Ta Kwun Ling Lin Ma Hang Pak Tam Chung Po Lam Tso Kung Tam Belvedere Garden Fu Yung Shan Ngau Tam Mei Pat Heung	25

Hong Kong Island	Kowloon	New Territories	Point
Taikoo South Horizon		Hebe Haven Tsui Lam Tsuen King Circuit Kwai Shing Tai Wo Hau	26
Tai Hang Wong Nai Chung Sai Wan Ho Hong Kong Parkview		Lohas Park Kam Tin Tsing Yi	27
Shau Kei Wan	On Tat	Yau Kom Tau Pok Wai	28
Jardines Lookout Yiu Tung Heng Fa Chuen		Ap Tsai Shan Chuen Lung Approach Beach Au Tau Tsing Yi Garden Tung Chung	29
Chai Wan Au Chai Wan Aberdeen	Po Tat	Mang Kung Uk Pik Shui Sun Tsuen Tai Po Tsai Riviera Gardens Ting Kau Tuen Mun Leung King/Tin King Yuen Long East Mayfair Gardens	30
Chi Fu		Tai Hing Gold Coast Tuen Mun Ferry Pier Tsing Yi Ferry Pier Cheung Ching	31
		Wong Shek Sheung Yeung/Ha Yeung Yuen Long West Tin Shui Wai South Cheung Hang Yat Tung	32
Fung Wah Braemar Hill Wah Fu Pok Fu Lam Repulse Bay		Sham Tseng Ma Wan Tin Shui Wai Park Kingswood Villa Caribbean Coast	33
Yue Wan Estate		Sha Tau Kok Hoi Ha Ping Shan Tin Shui Wai Central Ting Ching	34
The Peak		Fu Tai Shap Pat Heung West Kai Shan Tin Shui Wai North Grandeur Terrace	35
Siu Sai Wan Cyberport Baguio Villa Tin Wan		Tsing Lung Tau Siu Hong Hung Shui Kiu San Sang	36
Chung Hom Kok		Sap Pat Heung East Tai Tong West Tong Yan San Tsuen Ha Tsuen	37
Cape D'Aguilar		Po Toi O Shan Ha Tsuen Sha Kong Wai Lau Fau Shan Discovery Bay	38
		San Hui Shek Mun Kap	39

Hong Kong Island	Kowloon	New Territories	Point
Stanley Red Hill Peninsula		Lam Tei	40
Big Wave Bay			41
Stanley North		Tai Tong East Mong Tseng Wai	42
Shek O			43
Regalia Bay			44
		Lung Kwu Tan Sha Kiu Tsen Pak Nai	45
		Outlying Islands	46