

Application for Residence at the Postgraduate Halls 2022/23

Notes to Applicants

Important Information

1. The 2022/23 Postgraduate Halls (PGH) hostel year commences on 1 August 2022 (Monday) and ends on 17 July 2023 (Monday). Accommodation is considered on a yearly basis and there is no guarantee of accommodation or staying in the same room for the whole normative period of study. Even within an academic year, residents may have to move to another room for repair and maintenance or other reasons as requested by the PGH.
2. Applicants should read the Hall Regulations before submission of the application and make sure they can comply with the regulations. Any violation of Hall Regulations will result in penalties and may subject to further disciplinary action. PGH will revise the Hall Regulations from time to time. The latest version of the Hall Regulations can be obtained from the PGH website ([Downloads](#)).
3. **All residents have to commit to hostel accommodation by academic terms with an allowance to pay the hostel fee by monthly installment. The academic year is divided into three terms: 1 August to 21 December 2022, 1 January to 31 May 2023, and 1 June to 17 July 2023. A resident has to pay the hostel fee until the end of the term even though he/she leaves the hostel in the middle of the term. Only residents who withdraw from PGH with special reasons, such as graduation, internship, exchange and medical condition, can apply for exemption from paying hostel fee for the whole term.**
4. The room rate of 2021/22 can be found on the PGH website ([Hostel Fee and Other Fees](#)) and it is subject to change in 2022/23 according to annual revision and the approval of the University. Besides, residents have to pay \$20 Residents' Association Fee for each of the first and second term and pay \$3,500 deposit for a year in the first month of stay.
5. Accommodation is considered on a yearly basis. If the successful applicants plan to continue to live in the hostel in the academic year 2023/24, the applicants have to submit application between Feb and April 2023 and the provision of hostel places will be subject to the conditions of that academic year.
6. **Please refer to “[Schedule for Postgraduate Halls Allotment 2022/23](#)” for the important dates of hostel application and other details.**

Selection Criteria

7. Postgraduate students taking full-time Research programmes or full-time UGC-funded Taught programmes are eligible to apply for residence at the Postgraduate Halls (PGH). Eligibility of residency is to be decided by student categories and their travelling distance.
8. All applications received will be sorted according to student categories:

Category of Students		Eligibility of Residency
Category 1	Full-time Non-local Research & Full-time Non-local UGC-funded Taught# students	If the number of applications is more than the number of vacancies, lots will be drawn in order to decide the priority of residency.
Category 2	Full-time Local Research & Full-time Local UGC-funded Taught# students	If applications outnumber the set quota, priority of residency will be decided by applicants' travelling distance between residence location and CU campus (see Appendix A).

UGC-funded taught programmes include Master of Architecture, MSc in Clinical Psychology, Postgraduate Certificate in Laws, Postgraduate Diploma in Education and Postgraduate Diploma in Education (Primary) and **only UGC-funded students can apply**.

9. **In view of the current shortage in hostel places, NO on-campus accommodation can be provided for students taking Self-financed Taught programmes or Part-time programmes.** Continuing students whose normative period of study ends by July 2022 are recommended to visit the webpage of Incoming Students Section, Office of Student Affairs (http://www.cuhk.edu.hk/osa/iss/OHIS_Eng/index.html) or send email to isso@cuhk.edu.hk or call the staff there at 3943 7945 for information regarding off-campus accommodation.

Selection Process

10. **All rooms are allotted by lot drawing. It is not on a First-Come-First-Served basis.**
11. The Selection Board appointed by the Management Committee of the Postgraduate Halls includes the Master, Wardens, and resident tutors. The decision of the Selection Board is final.
12. Applicants must provide sufficient relevant information. The PGH Office will check randomly to verify the information provided in the applications. Any missing or false information will result in disqualification of application.
13. The applicant's study programme and study year, residence location and living condition, past performance in PGH

residence, and special reasons such as health condition, etc. constitute the criteria of selection. Applicants may list all special reasons for accommodation in Part C of the e-application form and submit supporting documents such as medical certificate (if any).

Submission of Application

14. The application will only be processed when the applicant has submitted a valid application, which should contain:
 - (a) A completed e-application form
 - (b) A print-out of the auto-reply email from the PGH regarding the receipt of the e-application
 - (c) An application fee of HK\$2,000 paid by personal cheque/cashier order/bank cheque (cashable in Hong Kong). [\(Sample\)](#) POST-DATED CHEQUE, CASH, ELECTRONIC CHEQUE OR TELEGRAPHIC TRANSFER, OR ELECTRONIC MONEY such as PayPal, PayMe, Alipay, WeChat Pay, etc. will NOT be accepted. The application will be regarded as late if the cheque's postmark date is later than 21 April 2022. **Application without the application fee or the enclosed cheque is not cashable will be classified as incomplete application and will not be processed without further notice.** Please make the personal cheques/cashier orders/bank cheques payable to "The Chinese University of Hong Kong". Please write your name and CUHK student I.D. number on the back of the personal cheque/cashier order/bank cheque.
 - (d) A copy of Admission Notification (for new students) [\(Sample\)](#) or a copy of student identity card (for applicants who are current CUHK students) and a photograph should be uploaded to the e-application. For local students, address proof should be uploaded to the e-application.

All "Application for Residence at the Postgraduate Halls 2022/23" must reach the PGH Office via registered post / speed post to "General Office, Jockey Club Postgraduate Hall 1, The Chinese University of Hong Kong, Shatin, New Territories, Hong Kong" or to the JCPGH 1/JCPGH 3/PGH 4 Office by hand on or before 21 April 2022 (Thursday). PGH Office will not take any responsibility for any loss of cheque due to postage or courier problems. Applications submitted after 21 April 2022 will be regarded as "late application" and processed subject to the availability of vacancies.

15. The list of successful applicants with hall number and room type will be posted on the PGH webpage and notice boards of PGH Offices on 26 May 2022 (Thursday). The waiting list will also be posted. No individual notification of the result will be given. Applicants have the responsibility to check the PGH webpage of their application results and the concerned instructions.
16. Please note that if applicants want to change their preferences or update their personal data, they should notify the PGH Office before 21 April 2022, which is the deadline of the application. Amendment will not be considered after the application deadline.
17. For applicants who are not eligible for hostel application, they should take back the cheque in person at the JCPGH 1 Office. All the cheques will be kept by the PGH Office till the end of the academic year and then they will be destroyed.

Application of Switching Hall/Room (applicable to current residents only)

18. Please note that the application for switching halls/rooms is not guaranteed successful and is subject to availability of vacant rooms. Applicants must state their special reasons and/or upload relevant proof for the application in Part C of the e-application form, otherwise their application will not be considered. Current residents who are successful in their application of switching hall/room should not leave Hong Kong in the switching room period between 21 June and 26 July 2022 as they have to move immediately to the new room when they receive the notice from the PGH Office. If they have to leave Hong Kong in that period, they must clear all their belongings and return the hostel keys to the PGH Office before leaving and continue to pay hostel fee of original room until 31 July 2022. All the things left in the room will be cleared without compensation.
19. The new hostel keys must be obtained in person when they return to Hong Kong. Please note that the hostel fee of the new room type will be effective from 1 August 2022. There is no daily charge of hostel fee. The difference of room charge between the former room and the new room will not be surcharged or compensated.
20. All current residents who fail in the application of switching hall/room have to stay in their current room.

Successful Applicants

21. For successful applicants, once your application has been confirmed and announced by the Selection Board on 26 May 2022 (Thursday), the HK\$2,000 application fee will **NOT** be refunded in any circumstances. There is NO REFUND for not accepting the offer after the application is successful. The application fee will **ONLY** be used to settle **part of the first two months' hostel fee**. If the personal cheque/cashier order/bank cheque is rejected by the bank for whatever reason, the concerned applicant should make cash payment in the bank once informed by the PGH Office. Failing to do

so will be regarded as withdrawal from application.

22. **Successful applicants are required to complete online registration between 21 June and 28 June 2022. Late registration will be regarded as giving up the hostel place.** The application fee will not be refunded in any circumstances.
23. Allotted hostel places are not transferable. Once registered and obtained the hostel keys, the resident will be abided by the terms of the PGH Declarations and the Hall Regulations. He/she will be billed for residence at once.
24. The successful applicants who are new residents should bring along the student I.D. Card / Admission Notification and a recent passport size photograph on Hostel Keys Collection date. Application to PGH for approval is required for deferral of key collection. No hostel place will be reserved for late comers without prior written approval by the PGH Office. The application fee will not be refunded in any circumstances.

Waiting List

25. For applicants who are on the waiting list, their applications will be handled from the end of May subject to hostel place availability and the Selection Criteria.
26. **Please note that when the cheques for application expire and the applicants on the waiting list have not replaced it with a new cheque, the applicants will be regarded as withdrawing from application automatically. The applicants should take the responsibility to check the expiry date of their cheques.**

Withdrawal of Application

27. All applicants who wish to withdraw from the Application for Residence at Postgraduate Halls 2022/23 should apply via email to take back their application fees on or before 21 April 2022.
28. If applicants on the waiting list wish to terminate their applications, they should send email to the PGH Office from 27 May 2022 (Friday) onwards to be eligible for application fee refund and they should take back the cheque in person at the JCPGH 1 Office.
29. Current residents who apply for hostel withdrawal on or before 18 July 2022 will be regarded as withdrawal from 2022/23 hostel application at the same time. They should apply to get their application fees back before 21 April 2022. After the successful list is announced on 26 May 2022, if the current resident who is successful in the allotment for Residence at Postgraduate Halls 2022/23 withdraws from the hostel before 18 July 2022, his/her allotted place cannot be kept, and the application fee will be forfeited.

Personal Data Handling

30. The personal data provided by means of e-application will only be used by the Management Committee of the Postgraduate Halls or its sub-committees for considering the application for residence at the Postgraduate Halls.
31. The provision of personal data by means of this form is voluntary. If you do not provide sufficient information, we may not be able to process your application for residence at the Postgraduate Halls.
32. The applications of successful applicants will be kept till residence terminates. The applications of unsuccessful applicants will be kept till the end of the academic year and then they will be destroyed.

Enquiry

33. For further information, please visit the PGH webpage <http://www.pgh.cuhk.edu.hk>. For enquiries, please send email to enquiry@pgh.cuhk.edu.hk.

Special Note to All Applicants Regarding COVID-19

Since it is a grouped living condition in the Postgraduate Halls where inevitably many facilities are being shared, students should acknowledge the risk of infection of COVID-19 if they wish to live in hostels.

In view of the COVID-19 situation, the University has implemented corresponding infection control measures in hostels to reduce infection risk. **Residents must be fully vaccinated, except for those who are not vaccinated for medically substantiated reasons.** Besides, the availability of hostel rooms may be affected accordingly. Residents must comply with infection control measures and may also be required to temporarily relocate to other assigned room and hall as requested by the PGH in order to conform to the University's policy. Incompliance with the infection control measures may result in termination of hall residence.

Schedule for Postgraduate Halls Allotment 2022/23

<p>24 February 2022 to 21 April 2022 5:00 p.m.</p>	<p>Application for PGH Residence 2022/23 Whole set of application materials should contain:</p> <ol style="list-style-type: none"> 1. Personal cheque/cashier order/bank cheque payable to “The Chinese University of Hong Kong” 2. A printout of auto-reply email of e-application from Postgraduate Halls 3. Supporting documents (if any) <p>Please submit the whole set of application materials via registered post / speed post to “General Office, Jockey Club Postgraduate Hall (JCPGH 1), The Chinese University of Hong Kong, Shatin, New Territories, Hong Kong” or to the JCPGH 1/JCPGH 3/PGH 4 Office by hand.</p> <p>PGH Office will not take any responsibility for any loss of the cheque due to postage or courier problems. Only application with all the required documents will be processed.</p> <p>All applicants should receive notification from Postgraduate Halls upon receipt of application cheque by the PGH Office within 5 working days. It does not mean the application is successful. If applicants do not receive the notification from Postgraduate Halls, they should contact the PGH Office.</p> <p>An application will be regarded as late if the cheque’s postmark date is later than 21 April 2022. Late applications will only be processed subject to availability of vacancies.</p> <p>For current residents, please note that the application for switching halls/rooms is not guaranteed successful and is subject to availability of vacant rooms. Those who fail in the applications of switching halls/rooms have to stay in their current rooms.</p>
<p>21 April 2022 5:00 p.m.</p>	<p>Deadline for e-application E-application form is suspended and will be reopened on 3 May.</p>
<p>26 May 2022</p>	<p>Successful list with hall and room type is posted; waiting list is posted The list of successful applicants with hall number and room type but without room number will be posted on the PGH webpage and notice boards of the PGH Offices on 26 May 2022 (Thursday). Applicants will not receive individual notification of the results and they have the responsibility to check the result and the concerned instructions on the PGH webpage. The waiting list will also be posted.</p>
<p>27 May 2022</p>	<p>Application fee refund for applicants on the waiting list For applicants who are on the waiting list, their applications will be handled from the end of May onwards depending on hostel place availability and according to the Selection Criteria. If applicants on the waiting list wish to terminate their applications, they should send email to the PGH Office from 27 May 2022 (Friday) onwards to be eligible for application fee refund and they should take back the cheque in person at the JCPGH 1 Office. When an applicant has been assigned a hostel place by the Selection Board on 26 May 2022 (Thursday), no refund will be made.</p>
<p>30 May 2022 to 31 May 2022 12:00 noon</p>	<p>Application to form roommateship (optional) Successful shared room applicants, whose room number is not yet assigned, can form roommateship and please note the followings:</p> <ol style="list-style-type: none"> 1. applicants must be in the same hostel, i.e. either in PGH1, 2&3 or 4-6; 2. roommateship applications are subject to availability of shared rooms and; 3. residents who will admit in September are not eligible to apply; <p>Application form will be available on PGH website on 30 May 2022 at 9 am. The success of roommateship depends on the availability of vacant rooms and the number of applicants. Application may fail if there are not enough vacant shared rooms.</p>
<p>7 June 2022 9:00 a.m. to 10:00 a.m.</p>	<p>Drawing lots for roommateship Applicants who have applied to form roommateship (shared room applicants) will draw room numbers in the JCPGH 1 Office from 9:00 a.m. to 10:00 a.m. (first-come-first-served).</p> <p>Applicants who are eligible to form roommateship can all be present in the lot drawing or send a representative to draw the room number. If the applicants or representatives do not show up, PGH staff will draw lots for them. Please note that forming roommateship may fail if there are not sufficient vacant rooms. The failed applicants will be placed in the big pool for drawing room number afterwards and they will not be able to form roommateship as they applied.</p>
<p>14 June 2022 9:00 a.m.</p>	<p>Drawing lots at JCPGH 1 Office (optional) All current residents and new applicants, whose room number is not yet assigned, can draw their own room</p>

to 10:00 a.m.	number on 14 June 2022 (Tuesday) starting at 9:00 a.m. in the JCPGH 1 Office. Sequence for drawing lots is on a first-come-first-served basis. If residents/applicants do not show up by 10:00 a.m., room numbers will be randomly allocated by PGH Office.
21 June 2022	Final list of successful applications with hall and room number is posted The final list of successful applicants with hall and room numbers will be posted on the PGH webpage and notice boards of the PGH Offices on 21 June 2022 (Tuesday).
21 June 2022 to 28 June 2022	Online registration for successful applicants <u>August Admission:</u> Successful applicants should complete the online registration on or before 28 June 2022 (Tuesday) 5:30 p.m. <u>September Admission:</u> Successful applicants will be informed individually the time of online registration in around mid—August. Late registration will be regarded as giving up the hostel place. The application fee will not be refunded in any circumstances.
21 June 2022 to 26 July 2022	Current residents move to newly allotted rooms <ol style="list-style-type: none">(1) Residents should move to the newly allotted room immediately when being informed by the PGH General Office.(2) Residents have to complete the online registration and submit the printout of the auto-reply email to the PGH General Office when collecting the hostel keys.(3) If the newly allotted rooms will be available after the registration deadline (i.e., 28 June 2022), residents should also complete the online registration between 21 June 2022 and 28 June 2022.(4) Residents who will switch to another hall should submit a recent passport size photograph.(5) The former hostel keys should be returned to the PGH General Office within 24 hours when the new hostel keys are issued. Residents who have to move to a different hall location (e.g., from JCPGH 1 to PGH 4-6) will have 48 hours to do so. Late submission of former hostel keys will have a penalty charge of \$400 per day. <p>For current residents who fail in applying 2022/23 residence, they have to move out before 18 July 2022 12:00 noon. <u>Late moving out will have a penalty charge of \$600 per day.</u></p> <p>To ensure the successful applicants can get their allotted hostel places on time, the PGH Office reserves the right to move away the belongings of the former/current residents and contact their departments for help if they fail to move out on time.</p>
1 August 2022	Hostel Keys Collection for new residents <u>JCPGH 1</u> • 1 August 2022 (Monday), morning session ONLY, from 9:30 am to 12:30 pm, at G/F Lobby, JCPGH1 <u>JCPGH 2&3</u> • 1 August 2022 (Monday), morning session (for JCPGH3 residents ONLY), from 9:30 am to 12:30 pm, at G/F Lobby, JCPGH 3 • 1 August 2022 (Monday), afternoon session (for JCPGH2 residents ONLY), from 2:30 pm to 5:00 pm, at G/F Lobby, JCPGH 3 <u>PGH 4, 5 & 6</u> • 1 August 2022 (Monday), afternoon session ONLY, from 2:30 pm to 5:00 pm, at 1/F 1B Common Room, PGH 4 Please bring along one recent passport size photograph and your student I.D. card/Admission Notification, to the respective hall for hostel keys collection. Successful applicants should apply to PGH in advance for approval of deferred hostel keys collection. Residents are liable to pay for the whole term hostel fee on a monthly basis once they have completed the registration process or get the hostel keys.
1 September 2022	For the successful applicants whose admission dates are on 1 September 2022, the hostel keys collection date is on 1 September 2022. They should not collect the hostel keys on 1 August 2022.

Hong Kong Island	Kowloon	New Territories	Point
		CUHK	0
		Kau To Shan	2
		Fo Tan Deerhill Bay	3
		Sha Tin Chung On/Heng On Yan On Tai Po Market	4
		Tai Shui Hang Daisyfield Tai Po Kau Tai Wo	5
		Tai Wai Yiu On Ravana Garden The Grandville	6
	Parc Oasis	Fanling Shui Wo Ma On Shan Wu Kai Sha World-wide Gardens Tai Po Central	8
		Sheung Shui Che Kung Temple Hin Keng Parc Royale Lower Shing Mun Mei Lam Kwong Fuk/Wang Fuk	9
	Mong Kok East	Tung Lo Wan Village Sha Tin Wai Symphony Bay Chung Ting/Tai Yuen Fu Heng Fu Shin	10
	Hung Hom Yau Yat Chuen	City One Sha Tin Shatin Heights Kam Ying Shui Chuen O	11
	Waterloo Hill Kowloon Tsai Beacon Hill Broadcast Drive Cosmopolitan Estate Shek Kip Mei Beacon Heights Dynasty Heights Lok Fu	Luen Wo Hui Ching Ho Sheung Shui Heung Shek Mun	12
	Quarry Hill Beverly Villas Charming Garden Metro Harbour View Princess Edward Wong Tai Sin	Ling Hill Long Village Ping Kong Fu Tei Au Kau Lung Hang Fung Yuen	13
	Yau Ma Tei Mong Kok Tsim Sha Tsui East Sham Shui Po Pak Tin Diamond Hill Tin Ma	Wo Hop Shek Tai Lung Lam Tsuen Valley On Yam	14
	Ho Man Tin Area Around Kowloon Hospital Austin Cheung Sha Wan Wang Fung Garden Choi Hung	Tin Ping Wong Hau Shan Shap Sze Heung Tai Hang	15

Hong Kong Island	Kowloon	New Territories	Point
	Ma Tau Wai Kai Tak Kowloon Bay Jordan Tai Kok Tsui Nam Cheong Lai Chi Kok Chak On Estate Hammer Hill South Chuk Yuen North Choi Wan	Kwun Tong Ma Tso Lung Ying Poon Tin Ping Shan San Uk Ka Hong Lok Yuen Sam Mun Tsai Lei Muk Shue	16
	Whampoa Garden Oi Man Ma Tau Kok Kowloon City Ngau Tau Kok Mei Foo San Po Kong Mei Tung Tsui Chuk Garden	Hang Tau Ma On Shan Village Kwong Yuen Kwai Chung North Tai Pak Tin	17
	To Kwa Wan Ho Man Tin Hill Road Kwun Tong District Choi Tak Hammer Hill North Tsz Wan Shan East Scenic View	Ho Sheung Heung Man Kam To Sai Kung Town Square Tai Mong Tsai Tung Tsz Lo Wai Ki Lun Tsuen	18
Admiralty	Kowloon City Ferry Pier Richland Garden Lam Tin King's Park Tung Tau Tsz Wan Shan North	Ping Che Tseng Lan Shue Shek Wai Kok Lai King	19
Central	Shun Lee Yau Tong The Long Beach So Uk	Tai Mei Tuk Luk Yeung Sun Chuen Kwai Chung Central Fairview Park Palm Springs	20
Wan Chai	Hiu Lai Kowloon Station	Tui Min Hoi Tiu Keng Leng Tsuen Wan Wo Yi Hop Kwai Hing Lai Yiu	21
Sheung Wan Causeway Bay	Lei Yue Mun	Yeung Uk Road Tsuen Wan West Tsuen Wan Plaza San Tin Kwai Chung South Highland Park	22
Sai Ying Pun Tin Hau North Point Quarry Bay Shouson Hill	Hing Tin Tak Tin Lok Wah	Mok Tse Che Tseung Kwan O Tai Lam Chung Wonderland Villas	23
McDonnell Road Mid-Level HKU So Kon Po Lower Happy Valley Stubbs Road Fortress Hill Wong Chuk Hang	Cha Kwo Ling	Nam Shan Hang Hau Wu Kau Tang Discovery Park Kwong Pan Tin Tsuen Shek Kong Kwai Fong Greenknoll Court	24
Kennedy Town Upper Happy Valley Lai Tak Lei Tung	Sau Mau Ping Kwong Tin	Ta Kwun Ling Lin Ma Hang Pak Tam Chung Po Lam Tso Kung Tam Belvedere Garden Fu Yung Shan Ngau Tam Mei Pat Heung	25

Hong Kong Island	Kowloon	New Territories	Point
Taikoo South Horizon		Hebe Haven Tsui Lam Tsuen King Circuit Kwai Shing Tai Wo Hau	26
Tai Hang Wong Nai Chung Sai Wan Ho Hong Kong Parkview		Lohas Park Kam Tin Tsing Yi	27
Shau Kei Wan	On Tat	Yau Kom Tau Pok Wai	28
Jardines Lookout Yiu Tung Heng Fa Chuen		Ap Tsai Shan Chuen Lung Approach Beach Au Tau Tsing Yi Garden Tung Chung	29
Chai Wan Au Chai Wan Aberdeen	Po Tat	Mang Kung Uk Pik Shui Sun Tsuen Tai Po Tsai Riviera Gardens Ting Kau Tuen Mun Leung King/Tin King Yuen Long East Mayfair Gardens	30
Chi Fu		Tai Hing Gold Coast Tuen Mun Ferry Pier Tsing Yi Ferry Pier Cheung Ching	31
		Wong Shek Sheung Yeung/Ha Yeung Yuen Long West Tin Shui Wai South Cheung Hang Yat Tung	32
Fung Wah Braemar Hill Wah Fu Pok Fu Lam Repulse Bay		Sham Tseng Ma Wan Tin Shui Wai Park Kingswood Villa Caribbean Coast	33
Yue Wan Estate		Sha Tau Kok Hoi Ha Ping Shan Tin Shui Wai Central Ting Ching	34
The Peak		Fu Tai Shap Pat Heung West Kai Shan Tin Shui Wai North Grandeur Terrace	35
Siu Sai Wan Cyberport Baguio Villa Tin Wan		Tsing Lung Tau Siu Hong Hung Shui Kiu San Sang	36
Chung Hom Kok		Sap Pat Heung East Tai Tong West Tong Yan San Tsuen Ha Tsuen	37
Cape D'Aguilar		Po Toi O Shan Ha Tsuen Sha Kong Wai Lau Fau Shan Discovery Bay	38
		San Hui Shek Mun Kap	39
Stanley Red Hill Peninsula		Lam Tei	40

Hong Kong Island	Kowloon	New Territories	Point
Big Wave Bay			41
Stanley North		Tai Tong East Mong Tseng Wai	42
Shek O			43
Regalia Bay			44
		Lung Kwu Tan Sha Kiu Tsen Pak Nai	45
		Outlying Islands	46